

SHAWNEE TOWNSHIP SIGN PERMIT APPLICATION

Applicant Name: _____
Company Name: _____
Applicant / Business Address: _____ City / State / Zip Code: _____
Telephone No: _____ E-Mail: _____

Owner Name: _____
Owner Address: _____
Address: _____ City / State / Zip Code: _____
Owner Telephone No: _____ Owner's E-Mail: _____

**** IF OWNER IS DIFFERENT FROM APPLICANT – A LETTER OR E-MAIL FROM PROPERTY OWNER NEEDS SENT WITH APPLICATION GRANTING PERMISSION TO CONSTRUCT AND PLACE SIGN ON PROPERTY.**

SIGN INFORMATION:

Sign Location (Address): _____ Business Name: _____
City / State / Zip Code: _____ Parcel No. _____

**** No sign shall be located nor project into the right of way of any public or private road in the Township****

SIGN TYPE:

Mark all that Apply

Residential: _____ Commercial: _____ Industrial Use: _____
Free Standing: _____ Wall Sign: _____ Ground: _____ Monument: _____ Electronic Message Board: _____ Monument: _____
Real Estate: _____ Subdivision Sign: _____ Gas Station: _____ Seasonal Business: _____ Under Canopy: _____ ATM: _____
Joint Identification: _____ Grand Opening: _____ Outdoor Display of Mech.: _____ Projection: _____ Billboard: _____
If Other: List Information: _____
Construction Cost: \$ _____
Sign Measurements: Height: _____ Length: _____ Width: _____ Total SF: _____

Type of Work: New Sign: _____ Replacement: _____ Relocation: _____
Light / Illumination: Direct (Internal Light) _____ Indirect: (External Source) _____ LED: _____ Total LED Wattage: _____
Electronic Message Board – Dimmer Capability Yes or No _____ Day Wattage: _____ Night Wattage: _____
Sign Colors: _____ Lettering: _____ Sign Drawing / Sight Plan: _____

Distance Requirements:

Front Set Back (Center of roadway to the placement of sign) _____ feet. (If Corner Lot- Give Set Back from adjacent roadway) _____
Left Set Back (From left side of property line to the placement of sign) _____ feet.
Right Set Back (From right side of property line to the placement of sign) _____ feet.
Rear Set Back (From rear of property line to placement of sign) _____ feet.
Distance from Road Right of Way: _____ feet.
Message Displayed: _____

A site plan showing all roadways, drives, existing structures and proposed sign location. Include all sign information, drawings, pictures and schematics with permit application. **Do not** include permit fees with application until application has been reviewed and approved.

All Signs and Billboards erected within this Township are subject to inspection, whether a Permit is required or not, prior to erecting signage. Zoning Inspector or any other township official is authorized to enter upon any property or premises to ascertain whether the provisions of this article are being complied with. Zoning Inspector may initiate the removal of any sign or billboard that is not maintained in accordance with the zoning regulations. See Shawnee Township Permit Fee's table for permit fees.

APPLICANT SIGNATURE: _____ DATE: _____

*Fee is \$100.00 plus \$1.00 per square footage of signage.

* Elect. Message Boards Require Dusk to Dawn Dimmer Usage.