

# SHAWNEE TOWNSHIP

## FENCE PERMIT

APPLICANT NAME: \_\_\_\_\_ DATE SUBMITTED: \_\_\_\_\_  
PROPERTY OWNER (IF SAME INDICATE SAME): \_\_\_\_\_ TELEPHONE # \_\_\_\_\_  
ADDRESS LOCATION: \_\_\_\_\_ ZONED DISTRICT: \_\_\_\_\_  
PARCEL No: \_\_\_\_\_ LOT # \_\_\_\_\_ SUB DIVISION: \_\_\_\_\_  
Email Address (Permit is electronically sent): \_\_\_\_\_

\*\*\*\*\*

CONTRACTOR(S): \_\_\_\_\_ AND \_\_\_\_\_.

TOTAL PROJECT COST INCLUDING ALL MATERIAL AND LABOR, ETC. IS: \$ \_\_\_\_\_

NOTE: IN APPLICATION ATTACH ALL RELEVANT PICTURES, BROCHERES, AND RELATED DOCUMENTATION WITH APPLICATION

FENCE TYPE: \_\_\_\_\_ PANEL \_\_\_\_\_ SHADOW BOX \_\_\_\_\_ WROGHT IRON \_\_\_\_\_ CYCLONE/CHAIN LINK \_\_\_\_\_ PICKET \_\_\_\_\_ SPLIT RAIL  
MATERIAL: \_\_\_\_\_ WOOD \_\_\_\_\_ PLASTIC/VINAL \_\_\_\_\_ STEEL \_\_\_\_\_ ALUMINUM. THE FENCE HEIGHT IS: \_\_\_\_\_ FEET  
THE DISTANCE FROM REAR PROPERTY LINE IS: \_\_\_\_\_ FEET  
THE DISTANCE FROM RIGHT SIDE PROPERTY LINE IS: \_\_\_\_\_ FEET. THE DISTANCE FROM LEFT SIDE PROPERTY LINE IS: \_\_\_\_\_ FEET.

\*NOTE: MANY FENCES ARE PLACED INCHES TO FEET INSIDE THE PROPERTY LINE TO AVOID ISSUES ON CARE AND MAINTENANCE, HOWEVER IF ON PROPERTY LINE ATTACH LETTER FROM EACH HOME OWNER THE FENCE IS ABUTTING INDICATING WHO IS PERMITTING THE FENCE CONSTRUCTION AND WHO WILL MAINTAIN CARE, UPKEEP, AND REPAIRS OF THE FENCE.

**Homeowner must check all Deed Restrictions, Home Owner Association Rules, or Neighborhood Convents before construction. Deed Restrictions, Deed Covenants, and Easement Information for your individual parcel is available for review at the Allen County Recorder's Office, located at the Allen County Court House, 2<sup>nd</sup> Floor, North Main Street, Lima, Ohio. Several neighborhoods have deed restrictions only allowing 4 foot fence heights.**

**Shawnee Township accepts no responsibility for the placement of a fence on the applicant's property or misplacement on the neighbor's property. To ensure accuracy of your property lines a survey is recommended. Shawnee Township does not conduct property surveys and several survey contractors are available in the area.**

**No fence shall be approved to be constructed within an easement, as access must be allowed for utilities and other entities, in the event of an emergency. Special permits from those utility companies may be required. Call 811 / OOPS – BEFORE YOU DIG for possible underground lines in your area.**

Care and maintenance upkeep is required per zoning regulations. Fences shall be free of overgrown grass, weeds and debris. Exception is ornamental landscape grass and decorative vegetation used to enhance fence privacy.

I understand that if this information is incorrect or incomplete, any permit issued may be invalid and the property owner may be required to remove this structure at his/her own expense. I hereby consent to the inspection of the subject property and of any buildings or structures relevant to this application. Any deviation from the approved plans will require submission and approval of the revised plans.

I have read the attached Shawnee Township Zoning Regulations concerning Fence Restrictions under Section 1711. I have been afforded the opportunity to ask questions concerning the fence regulations and will ensure upkeep and maintenance of the fence will be maintained.

\_\_\_\_\_  
Applicant's Name

\_\_\_\_\_  
Date

This application is:  Approved  Disapproved

\_\_\_\_\_  
Zoning Department

\_\_\_\_\_  
Date

PERMIT # \_\_\_\_\_

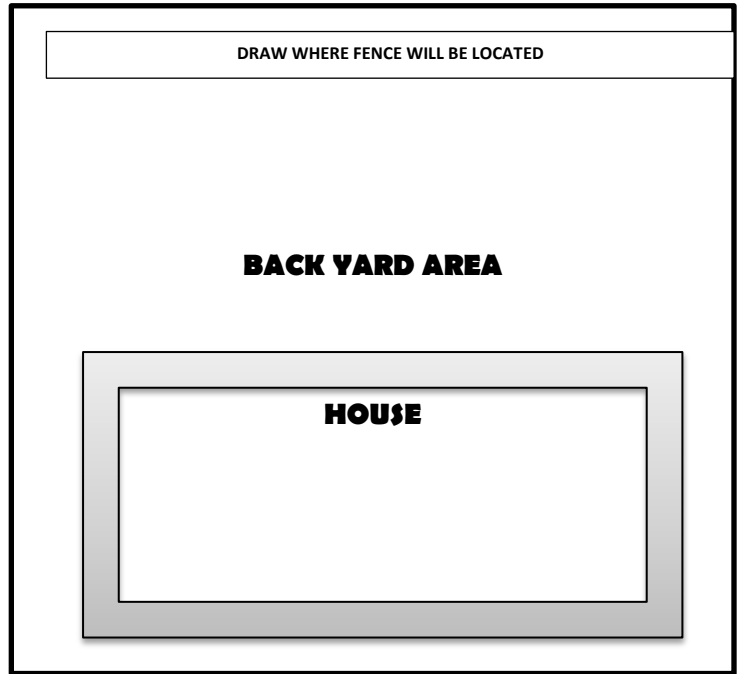
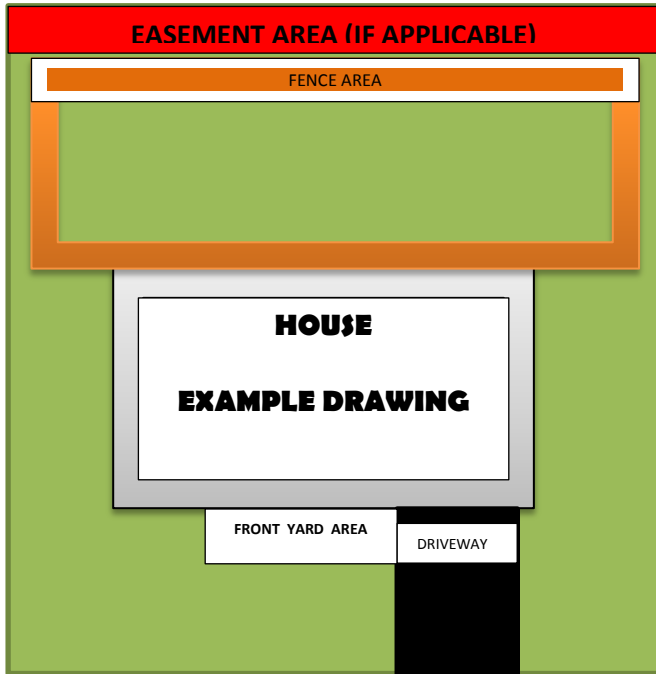
# FENCE PERMIT

## ***When is a FENCE permit required?***

A fence permit is required for the construction of any fence / barrier on home owners' property. Over last several years conflicts between neighbors arise over placement, type and locations of fences, so this was a means of documentation.

## ***What do I have to do to receive my fence permit?***

- To receive a fence permit, a **FENCE PERMIT APPLICATION** must be completed in full and submitted to the Zoning Department for review.
- **Allow a minimum of 24 hours for review and approval.** Some cases will require longer review time based on proposed location of the fence, potential easements, grading issues, and other factors. **DO NOT** schedule grounds trenching or concrete pouring until this permit is approved.



## **1711 FENCE RESTRICTIONS**

As used in this Section, a fence is generally a barrier intended to create privacy or protection, confine pets, and define the boundaries of a property. Fences may be constructed of wood, vinyl, brick, stone, steel, aluminum, as well as other materials. Fences and walls are interchangeable for the purposes of this Section.

1711.1 The installation of fences in residential zoned districts shall conform to the requirements of any subdivision deed restrictions, neighborhood association covenants, and PUD restrictions. These restrictions shall supersede applicable zoning restrictions. Deed restriction information is available at the Allen County Recorder's Office.

1711.2 In residentially zoned districts, fences must have sufficient clearance from property line as to allow for the maintenance and upkeep for both sides of the fence.

1711.3 For fences installed on property lines, it shall be the property owner's responsibility to obtain written permission from the adjoining property owners where the fence is located agreeing to care, maintenance, and upkeep of the fence.

1711.4 No fence is to be constructed within any utility easement, road right-of way, abandoned roadway, alleyway, or water drainage culvert/basin.

1711.5 Fences must not obstruct sight of oncoming traffic. Fences may not be higher than thirty-two inches (32") within the Sight Triangle. See Appendix A-09, Illustration I.

1711.6 All fences in residential, commercial, and industrial zoned locations are considered structures for the purpose of constructing or siting. A no cost zoning permit shall be required prior to installation detailing the fence heights, toppers if applicable, lengths, spacing, construction material, locations, property lines defined, setbacks, and total cost of project.

1711.7 In residential zoned locations, fences constructed as screens for privacy may be built to a maximum of six (6) feet in height, subject to applicable deed, neighborhood, or PUD restrictions. Barbed wire, razor wire, and similar materials, as well as electric fences, are not permitted.

1711.8 In residential zoned locations, no fence shall be erected nearer to the street than the front of the fence owner's house. On large residentially zoned estate-type lots, open face/decorative wrought iron fencing may be permitted on lots greater than two (2) acres in size based on its integration within the landscaping scheme on a case by case basis and subject to site plan review and approval by the Board of Zoning Appeals. Chain link or panel / shadow box fencing would not be appropriate under this section.

1711.9 Decorative yard ornaments having some of the elements of a fence, but not serving the ordinary function of a fence, may be located as near as the road right-of-way. Examples would be split rail posts and rails marking the front corners of a property, low stone walls surrounding a front porch or patio, and wood or stone retaining walls integrated into landscaping in a sloped yard are examples of decorative yard ornaments.

1711.10 Fences in Agricultural zoned locations, and utilized for agricultural purposes may be constructed to a maximum height of twelve (12) feet. All other restrictions concerning fencing are waived.

1711.11 A security fence in manufacturing and commercial districts shall be at a minimum height of six (6) feet; not to exceed nine (9) feet including the barbwire. Barbwire can project outward as long as the barbwire topper does not encroach past the property line. The security fence will be maintained in good condition and free of all advertising signs and other signs so as not to impair vision.

1711.12 All fences shall have the finished side (flush) facing outwards.

1711.13 Fences in all zoned locations shall be maintained in good condition, kept up in repair, repaired if needed timely, and kept free of debris, weeds, and vegetation. A working gate and lock shall be required to allow access to/from. Fences shall be painted, treated, or other suitable form of preventative maintenance measure utilized to maintain its condition and reduce decay.