

**SHAWNEE TOWNSHIP ZONING DEPARTMENT
FENCE PERMIT**

Date _____ Permit # _____

Address of Property _____ Zoning District _____

Lot No. _____ Subdivision _____ Parcel ID: _____

Name of Property Owner _____ Telephone _____

Contractor _____ Contact # _____ Cost _____

Type of Lot Square Flag Double Frontage Triple Frontage

Fence Type Chain Link Wire Split Rail Picket Wood Vinyl Aluminum

Ornamental Other _____

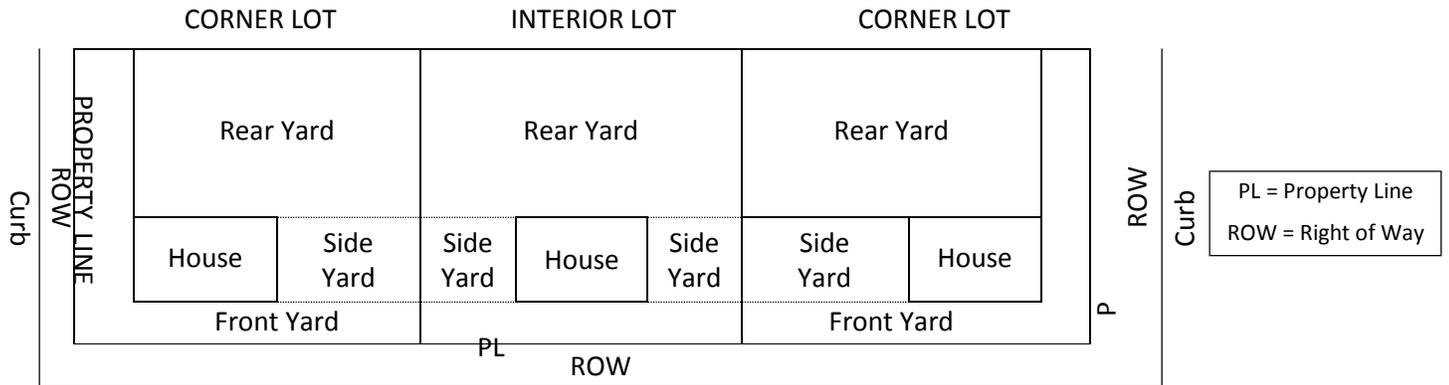
Fence Location Front Yard Side Yard Rear Yard

Fence Height Front Yard _____ Side Yard _____ Rear Yard _____

Fence Set Back Front Set Back _____ Left Set Back _____ Right set back _____ Rear Set Back _____

NOTE: Shawnee Township accepts no responsibility for the placement of a fence on the applicant's property or misplacement on the neighbor's property. Fences placed within a utility easement may be subject to damage or removal at the owner's expense if necessitated by utility company access. See Shawnee Township Zoning Resolution 1711 Fence Restrictions for specific details. Fences placed on property lines require written permission from both land owners and attach this documentation to application. Homeowner must check all Deed, Home Owner Association, Neighborhood Convents before construction. Call before you dig for possible underground lines in your area.

DRAW/SKETCH PROPOSED FENCE LOCATION AND DISTANCE FROM PROPERTY LINES.



I hereby certify that I am the property owner, or am authorized to act as the owner's agent in obtaining this permit. I further certify that all of the information and attachments submitted with this application are true and correct to the best of my knowledge and that the property owner is responsible for locating and verifying all property lines and boundaries. I understand that if this information is incorrect or incomplete, any permit issued may be invalid and the property owner may be required to remove this structure at his/her own expense. I hereby consent to the inspection of the subject property and of any buildings or structures relevant to this application. Any deviation from the approved plans will require submission and approval of the revised plans.

Applicant's Email Address (Please print) _____

Applicant's Signature _____

This application is: Approved Disapproved

Shawnee Township Zoning Department Date _____

FENCE ZONING PERMIT

When is a fence permit required?

A fence permit is required when erecting or replacing a fence in Shawnee Township.

What do I have to do to receive a fence permit?

To receive a fence permit, a fence permit application must be completed in full and submitted to the Zoning Department. There is no cost for the permit or application. The information provided should be in compliance with the requirements of Section 1711.01-06 of the Zoning Code, as summarized below.

How long will it be until I receive notification?

The application will be reviewed in one to two business days and you will be notified by telephone or e mail when the application has been approved. Approved applications are e mailed back to the homeowner.

Will the permit expire?

Construction shall be substantially initiated within 12 month and completed in 30 months from date of issuance.

Fence Requirements (Shawnee Township Zoning Resolution 1711, 1708.2, and 1708.3)

A fence is generally a barrier intended to create privacy or protection, confine pets, and define the boundaries of a property. Fences may be constructed of wood, vinyl, brick, stone, steel, aluminum, as well as other materials. Fences and walls are interchangeable for the purposes of this section.

1711.1 The installation of fences in residential zoned districts shall conform to the requirements of any subdivision deed restrictions, neighborhood association covenants, and PUD restrictions. These restrictions shall supersede applicable zoning restrictions. Deed restriction information is available at the Allen County Recorder's Office.

1711.2 In residentially zoned districts, fences must have sufficient clearance from property line as to allow for the maintenance and upkeep for both sides of the fence.

17.11.3 For fences installed on property lines, it shall be the property owner's responsibility to obtain written permission from the adjoining property owners where the fence is located agreeing to care, maintenance, and upkeep of the fence.

17.11.4 No fence is to be constructed within any utility easement, road right-of-way, abandoned roadway, alleyway, or water drainage culvert/basin.

17.11.5 Fences must not obstruct sight of oncoming traffic. Fences may not be higher than thirty-two inches (32") within the Sight Triangle. See Appendix A-09, Illustration I.

17.11.6 All fences in residential, commercial, and industrial zoned locations are considered structures for the purpose of constructing or siting. A no-cost zoning permit shall be required prior to installation detailing the fence heights, toppers if applicable, lengths, spacing, construction material, locations, property lines defined, setbacks, and total cost of project.

17.11.7 In residential zoned locations, fences constructed as screens for privacy may be built to a maximum of six (6) feet in height, subject to applicable deed, neighborhood, or PUD restrictions. Barbed wire, razor wire, and similar materials, as well as electric fences, are not permitted.

17.11.8 In residential zoned locations, no fence shall be erected nearer to the street than the front of the fence owner's house.
1711.9 Decorative yard ornaments having some of the elements of a fence, but not serving the ordinary function of a fence, may be located as near as the road right-of-way. Examples would be split rail posts and rails marking the front corners of a property, low stone walls surrounding a front porch or patio, and wood or stone retaining walls integrated into landscaping in a sloped yard are examples of decorative yard ornaments.

1711.10 Fences in Agricultural zoned locations, and utilized for agricultural purposes may be constructed to a maximum height of twelve (12) feet. All other restrictions concerning fencing are waived.

1711.11 A security fence in manufacturing and commercial districts shall be at a minimum height of six (6) feet; not to exceed nine (9) feet including the barbwire. Barbwire can project outward as long as the barbwire topper does not encroach past the property line. The security fence will be maintained in good condition and free of all advertising signs and other signs so as not to impair vision.

1711.12 All fences shall have the finished side (flush) facing outwards.

1711.13 Fences in all zoned locations shall be maintained in good condition, kept up in repair, repaired if needed timely, and kept free of debris, weeds, and vegetation. A working gate and lock shall be required to allow access to/from. Fences shall be painted, treated, or other suitable form of preventative maintenance measure utilized to maintain its condition and reduce decay.

Reference to **RESIDENTIAL POOL FENCE HEIGHTS:**

The swimming pool or the entire property upon which it is located shall be walled or fenced in such a manner as to prevent uncontrolled access by children from the street and from adjacent properties. No such fence shall be greater than four (4) feet in height, and shall be maintained in good condition with a gate and lock

Reference to **COMMERCIAL/COMMUNITY CLUB/ POOL FENCE HEIGHTS:**

The said fence or wall shall not be less than six (6) feet in height and maintained in good condition with a gate and lock. The area surrounding the enclosure, except for the parking spaces, shall be suitably landscaped with grass, hardy shrubs, and trees and maintained in good condition.

Resolution 87-15 / Amended August 27, 2015